



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, August 10, 2023

7:00 p.m.

Seaforth Community Hospital Site

MINUTES

- Present: Steve Hearn, Chair
Gary Austin, Jim Battle, Barry Hutton, Ron Lavoie, Dr. Kevin Lefebvre, Kathy Lewis, Joe Looby, Lynanne Mason, Kerri Ann O'Rourke, Dr. Nadine Potvin, Kim Ross Jones, Tricia Wilkerson, John Wilkinson, Andrew Williams
Mary Cardinal, Iris Michaels, Sue Davey, Lauren Rogers
- Regrets: Dr. Chuck Gatfield, Greg Stewart, Ken Haworth, Dr. Ali Kara, Dr. Heather Percival
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1. Welcome & Call to Order

Steve Hearn, Board Chair called the meeting to order and quorum was confirmed.

Tricia Wilkerson shared the Land Acknowledgement.

2. Approval of Agenda

It was moved by John Wilkinson, seconded by Gary Austin:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as circulated.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Minutes of Previous Meetings

4.1. June 1, 2023

It was moved by Kathy Lewis, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held June 1, 2023.

CARRIED

4.2. June 26, 2023 – Organizational Meeting

It was moved by Joe Looby, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held June 26, 2023.

CARRIED

5. In-Camera Session**5.1. Motion to Move to In-Camera Session**

It was moved by Kim Ross Jones, seconded by Tricia Wilkerson:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:03 p.m.

CARRIED

5.2. Motion to Move out of In-Camera Session

It was moved by Kerri Ann O'Rourke, seconded by John Wilkinson:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:35 p.m.

CARRIED

5.3. Report from In-Camera Session

During the In-Camera Session the Board received reports from the quarterly Board Committee meetings and discussed organizational structure.

6. Consent Agenda

It was moved by Tricia Wilkerson, seconded by Kim Ross Jones:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the August 10, 2023 Consent Agenda that included reports from the:

- **Chief Nursing Executive**
- **President & Chief Executive Officer**

CARRIED

Discussion:

Lynanne Mason provided highlights to support the initiatives outlined in her detailed report mainly focussed on the education, training and retention of staff.

Dr. Lefebvre provided an update on physician recruitment and retention, government programs and funding for physicians, and the hospitalist programs across the sites.

7. Governance**7.1. Board Committee Reports****7.1.1. Governance & Stakeholder Relations Committee**

The Governance & Stakeholder Relations Committee met on July 25, 2023 and Ron Lavoie presented the report included in the agenda package for informational purposes.

It was moved by Ron Lavoie, seconded by John Wilkinson:

THAT the Huron Perth Healthcare Alliance (HPHA) Board of Directors approves the HPHA Board of Directors Work Plan for 2023/2024

CARRIED

7.1.2. Local Advisory Committees**Clinton Public Hospital**

The Clinton Public Hospital (CPH) Local Advisory Committee met on June 16th and Barry Hutton presented the report for informational purposes. He noted the facilities work being done at the site, including the repair and painting of the stairwell. Planning is underway for the CKNX Radiothon being held in the fall that supports the Clinton and Seaforth sites. There was discussion about staff engagement and the positive culture that exists at the Clinton site.

St. Marys Memorial Hospital

Gary Austin presented the report from the St. Marys Local Advisory Committee meeting held June 13, 2023. He highlighted the progression on the Room Refresh Project and noted the relocation of some of the patients to the Stratford Site in the “St. Marys” area of the hospital, which has been well received by the St. Marys patients and visitors. The Smile Cookie campaign was very successful and resulted in over \$24k raised with a portion of the funds supporting the purchase of a cast saw for the Emergency Department.

Seaforth Community Hospital

The Seaforth Community Hospital Local Advisory Committee met on June 14th and highlights from the meeting were presented by Kerri Ann O'Rourke. The Auxiliary has dissolved after 90 years of existence. Plans are to form a Volunteer Council for volunteers to remain involved to support the Inpatient Unit, re-opening of the Gift Shop, the Tree of Lights Campaign and providing bursaries for high school students.

Stratford General Hospital

The Stratford General Hospital Local Advisory Committee met on June 13th and Kathy Lewis presented the report. She highlighted the fundraising successes of the Volunteers and the Foundation outlined in the report.

7.1.3. Medical Advisory Committee

The Medical Advisory Committee met on June 22nd and Dr. Lefebvre presented the report for informational purposes. He noted that the Regional Chiefs of Staff meet to provide input into clinical decisions, which includes looking at centralized wait lists and distributed care across the area. An Emergency Department (ED) Working Group has formed to review and provide recommendations on sustainable ED care delivery across the region. He noted the College of Physicians and Surgeons of Ontario continued efforts to ease restrictions, and reduce barriers for physician licensure, improving access to care for patients.

7.1.4. Quality Committee

Kim Ross Jones presented highlights from the Quality Committee meeting held July 26, 2023. She reported that the committee received an informative update on the workplace violence risk assessment that was completed by Lauren Rogers, Administrative Resident and discussed meeting format.

7.1.5. Resources & Audit Committee

The Resources & Audit Committee met on July 27th and Joe Looby presented meeting highlights. He reported that as at June 30, 2023 the organization had a deficit of \$4.8m, forecasted to be \$13.3m at year-end. These results are impacted by the union contracts and reopeners, as well as non-union salary adjustments. Although funding from the Ministry is expected, this remains unknown and it is expected that the year-end deficit will be approximately \$4m. Capital expenditures year-to-date total are \$4m with a forecast of \$22.6m, primarily related to Pharmacy, Chemotherapy and St. Marys Memorial Hospital Patient Room Refresh projects. There will be a deferral of non-committed capital expenditures until funding clarity is available. Capital credit facilities are \$12.2m and forecasted to be \$18.2m by year-end.

It was moved by Joe Looby, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the Quarter 1, June 30, 2023 financial statements and associated reports.

CARRIED

The Committee received the Workplace Health report noting that the number of hires has exceeded departures and the use of agency nurses continues to support the Clinton, St. Marys and Seaforth sites. Nursing incentive programs are being optimized. It was noted that the upcoming Orientation days being held welcomes 38 new staff across various disciplines and Alliance sites. Adam Hahn, Director of Human Resources and Environmental Services will be joining the Alliance on August 14, 2023.

8. Corporate Patient Experience Report

Jim Battle was welcomed as the new Patient/Caregiver Partner representative on the Huron Perth Healthcare Alliance Board of Directors. Jim thanked the Board for the opportunity and acknowledged his predecessor Joani Gerber who very well represented the Patient & Caregiver Partner Program (PCPP) at the Board table. Jim noted that individuals become involved with the PCPP as a way to give back to the organization following a patient experience. He provided a detailed overview of the PCPP, including their executive mandate and how patient partners are involved across the organization, engaging in communications, operations and projects. He shared their work plan for this year and thanked the Board for their continued support as patient/caregiver partners carry out their mandate - *“all voices matter and together we are better”*.

9. HPHA Commitments to Our Communities – 2023/2024

• **Corporate Quarter 1 Review**

Andrew Williams presented the detailed Quarter 1 status update was pre-circulated and presented for informational purposes.

10. Directors Comments/Roundtable

Lauren Rogers expressed her appreciation for the learning opportunities she experienced during her time at the Huron Perth Healthcare Alliance (HPHA). She extended her best wishes to the Board of Directors and the future of the HPHA.

11. Next Meeting

- Huron Perth Healthcare Alliance (HPHA) Board of Directors
 - September 7, 2023 @ 7:00 pm – HPHA Stratford General Hospital Site

12. Adjournment

The meeting was adjourned on a MOTION by John Wilkinson at 9:24 p.m.